

**St. Paul's Episcopal Church
Fayetteville, AR**

The mission of St. Paul's is to explore and celebrate God's infinite grace, acceptance, and love.

**Vestry Meeting Minutes
September 25, 2023 - 5:30pm – St. Paul's Peach Room / Zoom Video conference.**

Vestry Members and Attendance

Present

Jeremy Oxford; Sr. Warden, Hannah Clark (zoom), Julie Chambers, Kristin Payne, Elizabeth (Liz) Rosen, Peter Quinlisk, Robert Murphy, Jerry Rose, Michael Hollomon, Myria Allen, Connor Eldridge, Jeannie Whayne; Jr. Warden

Absent

none

Other Attendees

Evan Garner – Rector, David McMath – Treasurer, Megan Downey – Communications Director, Pete Kinkel-Schuster – Parish Secretary, Rick McKinney, Justin and Jason Sneed, Chad Cox – Clerk

Call to Order and Opening Prayer

- Call to order at 5:30 PM with prayer by Evan

Approval of Minutes from the Previous Meeting

- Motion, second and approved with no corrections.

New Business

- Parental Leave
 - HR committee wanted more diverse input, so discussion for vestry
 - Outline of plan distributed
 - 1st Motion: Clarify SPF HR policy does allow the use of currently accrued sick days (or borrow according to policy) in conjunction with parental leave.
 - Seconded and approved
 - 2nd Motion: Clarify current HR policy to allow church recognized holidays that fall during parental leave can be used in addition to the parental leave.
 - Seconded, but motion failed 6-5.
- Greenery Sales
 - Open discussion over concerns over how staff is impacted with the sale
 - Motion: Authorize the McKinney's to run the greenery sale for 2023 with parameters that monies be received and disbursed with a single payment and exclude online sales.
 - Seconded and approved. Will monitor impact of new system post sale.

- Audit Report
 - Part of a 3-year cycle by the diocese
 - Motion to receive the audit report prior to review by the Finance committee
 - Seconded and approved
- Nomination Committee Update
 - Butterfield Trail Village Board
 - 6-year term, with 1-year as an alternate role
 - Reach out to Brad Beach?
 - Serve as a recruiter for the board and foundation
 - How can we share our vestry experience ahead of elections?

Treasurer's Report

- Report received upon motion by Jerry Rose
 - About \$50,000 to the positive
 - AV System upgrades will be about \$10,000
 - Reconciliations are up to date (6 weeks)
 - Great progress by Leslie and the Finance committee supports her fully.

Committee Reports

- Formation
 - Met with Beth and Curtis
 - Beth is sharing 30 years of materials and experience, but grateful for Samantha's work in advance of departure
 - 5th & 6th grade kids group starting again
 - Process to find a replacement for Curtiss as he goes off to seminary (presumed to be around start of summer) should start in the next month or so. Redefining what we need and want to advertise position.
- Outreach
 - Need to disburse the last \$3,000 in the budget
 - Motion to give \$2,000 to *Community Building of NW Arkansas* and \$1,000 to *Family Promise*
 - Motion Approved, No second needed as it came from committee
- Parish Life
 - *Let's Get Acquainted* and *Welcome Center* sign-ups
 - Magnetic Nametag boards
 - Quarterly gathering explorations, ideas welcome
 - Celebration Sunday
 - Donuts for Parish Workday
- Properties
 - Update on Choir Room and AC
 - Changing the unit is recommended but would require duct work changes and an engineer is needed. Heat is working.
 - Bassett Building Discernment Committee

- Value survey coming
 - Display in the Parish Hall (statement of fact, history, and financial concerns)
 - Nov 5th Roundtables (vestry help)
 - Dual operating board is sent off for repair and deemed as obsolete
 - Reviewing maintenance contract and looking at options
- Finance
 - No additional report
- Stewardship
 - Ministry Fair
 - Good feedback, mostly positive
 - Time & Talent Survey
 - Thanks for Myria for initial data analysis
 - Paper Reduction conversation continues
 - Think about how outside areas do this (restaurant menu, etc.)
 - Motion for a \$2,838.41 check request for the Celebration Sunday catering
 - Motion Approved, No second needed as it came from committee
 - Annual Giving Campaign – DATE
 - RSVP's are a little slow, need assistance with outreach

Wardens' Reports

- Sr. Warden
 - Bishop's office follow up
- Jr. Warden
 - No report at this time

Clergy Reports

- Attendance report via email
- Update on sabbatical and renewed energy, Grateful for that gift and to be back
- Reviewed upcoming dates
 - Proposed Vestry Meeting Dates
 - Monday, November 27, at 5:30pm (no change)
 - Monday, December 18, at 5:30pm (1 week early)
 - Sunday, January 14, at 12:30pm (8 days early)
 - Vestry & Staff Party: January 19 at the Garners' House
 - Annual Meeting: January 21 at 10:00 AM
 - Vestry Retreat: January 26-28 at Camp Mitchell

Pastoral Update, Prayer, and Adjournment

- Fundraiser at Magdalen House
- Parish Workday on Sunday September 30th (8am-12pm)
- Prayers continue for those in need
- Adjourned with Prayer at 8:37 PM

Respectfully submitted,
Chad Cox – Vestry Clerk

Next Meeting of the Vestry: October 23, 2023, in conference room and via zoom